



# VALLEY COUNTYWIDE EMS DISTRICT

## BOARD OF COMMISSIONERS Regular Meeting AGENDA

DATE	TIME	LOCATION
Tues, April 14th, 2026	5:15 P.M.	244 West Roseberry Donnelly, ID
Action Item	<b>ACTION ITEM NOTATION:</b> Any agenda item that may have a vote is identified with the appearance of the “Action Item” in the left column of this Meeting Agenda	

1.	<b>Call to Order: Chairman, Travis Smith</b>
2.	<b>Roll Call:</b>
3.  Action Items	<p><b>Approval of Board Meeting Agenda Notice Postings Report by the Clerk inclusive of website or social media platform postings when maintained by the District:</b></p> <ul style="list-style-type: none"> <li>• Motion to receive Valley Countywide EMS Board’s agenda notice posting report, and set agenda</li> </ul> <p><b>Procedure to follow only if there is a need to amend the Agenda after the Meeting is started:</b></p> <p>In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating:</p> <ol style="list-style-type: none"> <li>1. Why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. <ul style="list-style-type: none"> <li>➤ An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss.</li> </ul> </li> <li>2. The motion and the basis for this motion must be included in the minutes of this meeting.</li> </ol>
4.  Action Items	<p><b>Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• Discuss and consider approving the meeting minutes of March 10, 2026.</li> <li>• Any changes should be made at this time. Approval for any and all open meeting minutes since the last meeting should be by separate board vote.</li> </ul>


<p><b>5.</b></p>	<p><b>Public Input</b></p> <ul style="list-style-type: none"> <li>● The Chairman of the Board will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss.</li> <li>● Please limit comments to three (3) minutes.</li> <li>● The Board does not take any action or make any decisions during public comment. To request Board action during the business portion of a Board meeting, contact the Fire Chief at least one week in advance of a meeting.</li> </ul>
<p><b>6.</b></p> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-top: 10px;">Action Items</div>	<p><b>Discussion</b></p> <ol style="list-style-type: none"> <li>1. Presentation of Administrative Duties and Responsibilities; Consideration of Reimbursement for Administrative Services under the Interagency Agreement with McCall Fire Protection District</li> <li>2. Workshop to review EMS District policy and procedures.</li> <li>3. Discuss and consider development of Valley Countywide EMS District branding and public presence</li> <li>4. Schedule Budget Public Hearing for Fiscal Year 2027 on August 11, 2026</li> <li>5. Discuss and Consider establishing the <i>Ambulance and EMS Capital Purchases Carryover Fund</i> as required by Section 6.1 of the First Amended and Reformed Ambulance EMS and Transport Services Agreement. Resolution 2026-02</li> <li>6. Discussion and Decision regarding moving emails to .gov and proposal for obtaining record management software and proposal for website security</li> <li>7. Approve Joint Letter with McCall Fire District and Valley Countywide EMS District to DF Development for Red Ridge Development</li> </ol>
<p><b>7.</b></p>	<p><b>Reports:</b></p> <ol style="list-style-type: none"> <li>1. Valley Countywide Attorney Update</li> <li>2. Committee Updates             <ol style="list-style-type: none"> <li>a. EMS Committee</li> <li>b. Budget Committee</li> </ol> </li> <li>3. Fire Chief(s) and/or EMS Director(s)</li> <li>4. Clerk Update</li> </ol>
<p><b>8.</b></p> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-top: 10px;">Action Items</div>	<p><b>Treasurer's Report and Approval of Bills</b></p> <ol style="list-style-type: none"> <li>1. Financial reports - including budget for 2026</li> <li>2. Treasurer's Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested as of the last day of the</li> </ol>

	<p>preceding month together with the Treasurer’s Recommendation for Board approval for authority to invest certified funds on deposit as permitted by Idaho Code Section 67-1210, which are not presently needed for the payment of expenditures until the next regular meeting. [the certified period]</p> <p>Suggested motion: (“I move to receive and approve the Treasurer’s Financial Report together with approval of the Treasurer’s request for authority to invest certified funds”)</p> <p><b>3.</b> Ordinary and necessary bills to be paid as presented by the Treasurer (sign checks after the meeting)</p> <ul style="list-style-type: none"> <li>➤ Review of the bills together with the assignment of budget line items for the expenditures for approval as recommended by the Treasurer.</li> </ul> <p>Suggested motion: (“I move for the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of \$ as presented by the Treasurer, be authorized and approved”)</p>
<p><b>9.</b></p> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Item</div>	<p><b>Announcement of next meeting</b></p> <ul style="list-style-type: none"> <li>• The next regular Board Meeting is Tuesday, May 12, 2026, at 5:15 PM</li> </ul>
<p><b>10.</b></p> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Item</div>	<p><b>Adjournment</b></p>

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**Posting Report:**

**McCall Fire Station No. 1: 201 Deinhard Lane, McCall, Idaho. Donnelly Fire Station: 244 W. Roseberry Rd. Donnelly, ID 83615 and at valleycountywideems.com**

**By:**  **Date:** 4.10.26 **Time:** 4:18 PM